



# Warrnambool COLLEGE

**PARENT PAYMENT ARRANGEMENTS**

**WAVE**

**2023**

Dear parent/guardian,

Warrnambool College is looking forward to another great year of teaching and learning and would like to advise you of Warrnambool College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the **standard** Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

This booklet provides you with information regarding your parent payment arrangements for 2023, and also the payment methods and assistance available. Warrnambool College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. The commitment from parents to contribute benefits students and results in improved achievement outcomes, wellbeing and engagement in learning. At Warrnambool College we strive to offer broad and enriched opportunities to students that are above and beyond what is required in the standard curriculum and what is provided for by Government funding.

The support of our families allows us to provide:

- High quality programs and specific subject materials and equipment for: English, Mathematics, Science, Art, Technology, Music, Humanities, Languages and PE
- Wellbeing support through the provisions of our wellbeing team, counsellors, house staff and programs.
- Sufficient class sets of books for students
- Additional classroom support in literacy and numeracy,
- Enhanced digital learning opportunities within all subjects which supported the continuity of learning during the offsite lockdown periods.
- Our Select Entry Program and Sporting Pathways Program
- First aide for all students.
- Maintain and develop the school facilities and grounds.
- The upkeep of our computer devices to enhance learning opportunities.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



David Clift  
Principal

Nathalie Davis  
School Council President

## 2023 FINANCIAL CONTRIBUTIONS SCHEDULE

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>CURRICULUM CONTRIBUTIONS</b> <ul style="list-style-type: none"> <li>• Student ID Card</li> <li>• Classroom consumables, materials &amp; equipment</li> <li>• Online Subscriptions</li> <li>• ICT Devices</li> <li>• Printing and photocopying of worksheets and learning materials</li> <li>• Whole school events (athletics and swimming carnivals)</li> <li>• Student Personal Insurance</li> </ul>	\$220.00

Other Contributions - for non-curriculum items and activities	Amount
<i>Student Locker</i>	\$ 30.00
<i>Health, First aide, Triage.</i>	\$ 30.00
<i>Wellbeing Support by our team of Counsellors</i>	\$ 30.00
<i>School grounds maintenance and improvements</i>	\$ 30.00
<i>School facilities maintenance and improvements</i>	\$ 30.00
<b>Total Other Contributions</b>	<b>\$150.00</b>

Tax deductible contributions – We invite families to contribute to our Building or Library funds. Please complete this form and submit it to the office should wish to do so.	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$
<b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$
<b>Total Amount</b>	\$

## Other Contributions

Non-Curriculum items and activities to support the daily operation and objectives of Warrnambool College as listed above.

## Extra-Curricular (OPTIONAL) Items and Activities

Warrnambool College offers a range of items and activities that enhance and broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Details of these items and activities will be provided via Compass to students and families throughout the year.

If you would like to purchase an item or activity for your child, payment is required prior to the student attending or taking part.

Extra Curricular items and Activities– which are User Pay optional experiences.	Amount
<i>Incursions and Excursions planned throughout the year</i>	\$200
<i>Optional sporting activities</i>	Pay as you go
<i>School magazine/ yearbook</i>	\$ 20
<i>Sporting Pathways Program</i>	\$900
<i>Optional Year 7 school camp -</i>	\$TBA
<i>Optional Year 7 music lessons</i>	\$320
<i>Optional Year 7 instrument hire</i>	\$200

## Financial Support for Families

Warrnambool College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund -  
The government has provided the Camps, Sports & Excursions Funding of \$225 per child for any eligible families. Please ensure you apply for this funding through the school by clicking on this link for the form and details. Applications usually close at the end of term 2.  
<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>
- Payment Plans are available for families to set up in Compass. This allows for a staged payment plan for items other than Extra Curricular items which are required to be paid in advance. We have the option of either fortnightly or monthly payments.
- State Schools Relief - State Schools' Relief provides support to any Victorian student attending a government school (primary, secondary or specialist) provided they have received CSEF in the previous year. Parents are to lodge the form with their school. For further support, schools are able to submit an application directly, whenever they believe there is a need to support a student whose family/carers are facing difficulty in providing the appropriate uniform, footwear or educational items for attending school.
- Secondhand uniforms are available from our Uniform Shop.

For a confidential discussion about accessing these services, contact our Business Manager, Christine Dickson, on ☎: 03 5564 4444 Email: [Christine.dickson@education.vic.gov.au](mailto:Christine.dickson@education.vic.gov.au)

## **Payment methods**

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Warrnambool College.

All payments will be allocated to outstanding Extra-Curricular (OPTIONAL) Items and Activities in the first instance. If there are no outstanding Extra-Curricular (OPTIONAL) Items and Activities charges on your family account, payments will be allocated towards family Curriculum Contributions, as per the schedule above. If you wish for payments to be allocated differently to this process, please contact the School Office on (03) 5564 4444 PRIOR to making the payment.

Payment can be made via :

- Compass
- Centrepay: You can apply for Centrepay deductions online via the following site or by completing a Centrepay deduction form available from the school office  
<https://www.servicesaustralia.gov.au/individuals/services/centrelink/centrepay>
- Cash/Cheque- In Person
- Eftpos

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.